

Military Enhancement Plan Grant Proposals

1 Jul 24

For fiscal year 1 Jul 24 – 30 Jun 25



The South Carolina Department of Veterans' Affairs (SCDVA) administers the Military Enhancement Plan Fund as directed in Budget Provisos which state, "Funds appropriated to the department for the Military Enhancement Plan may be allocated to items including, but not limited to, land acquisition, recreational purposes, educational purposes, and facilities for military personnel. **Eligible recipients are counties and municipalities with federal military installations.**"

Federal military installations, as defined in South Carolina Code 6-29-1625 (A), include Fort Jackson, Shaw Air Force Base, McEntire Joint National Guard Base, Joint Base Charleston, Marine Corps Air Station Beaufort, Beaufort Naval Hospital, Marine Corps Recruit Depot Parris Island, Charleston Naval Weapons Station, and Fort Eisenhower. For the purposes of this program, US Coast Guard installations in South Carolina are also considered federal military installations, as are any subordinate federal installations of those named above.

Section One - Eligibility Criteria

The grant applicant must be one of the following counties or municipal government agencies with a federal military installation, as defined above, within or adjacent to your jurisdictional boundaries:

Richland, Sumter, Charleston, Berkeley, Dorchester, Georgetown, Beaufort, Orangeburg, Aiken, or Edgefield.

The maximum grant amount is \$2,000,000.

Deadlines for proposals to be accepted for review are 1 March and 1 September.

Section Two – Application Requirements

To be considered for a grant under this program, your proposal must include all of the following documents and information. A proposal which does not meet any of the requirements below will not be considered.

A. Documents

1. A cover letter on the letterhead of the county or municipal government agency applying for funding that briefly describes the scope of the proposal, the total amount requested, and identifies the military installation(s) that will benefit from the project.
2. A signed letter by the local installation commander(s) stating how the military installation will benefit from the proposal.
3. An independent, third-party estimate of the cost of the proposal, prepared by a qualified entity. If property is being purchased, a fair market appraisal must be included in the proposal.
4. A copy of the anti-discrimination policy of the applying county or municipality.
5. A copy of the current fiscal year organizational budget of the applying county or municipality.
6. The most recent operating financial statement of the applying county or municipality.

B. Information

1. Give a detailed explanation of how the proposal will enhance military value, installation resilience, or military family quality of life at the supported military installation(s) or military community.
2. Provide the timeline for completing the project(s) associated with the proposal, to include start dates, milestones, and completion dates.

3. Provide a detailed budget for the proposal.
4. Provide a list of the specific objectives or goals the project will achieve.
5. What are the specific metrics that will be used to determine whether each objective or goal is achieved?
6. Give a detailed account of any other funding source(s) you intend to apply for in conjunction with this grant, to include source and dollar amount (if, for example, your grant proposal covers only a sub-project as part of a larger project).
7. List the **name, email and phone** contact information for the primary and alternate personnel overseeing the project.

Primary point of contact

Alternate point of contact

Section Three - Evaluation Criteria

Eligible grant proposals will be evaluated based on 1) its effect on mission readiness; 2) its effect on military quality of life, 3) its effect on the surrounding community; 4) its timeliness; and 5) the degree to which the costs of the project(s) are shared with other funding sources. The score sheet used for evaluating proposals, as well as this document can be found on our website at <https://scdva.sc.gov/military-enhancement-fund-grants-proposals>.

The Department makes every effort to fund grants at the amount requested. However, the Secretary may adjust award amounts based on the availability of funds and other considerations. **Final decision authority for awarding grants under this program rests with the Secretary of Veterans' Affairs.** If a grant is not awarded in full, the Department may request an updated budget.

Section Four - Agreement Statement

If awarded a grant, I agree to provide to the South Carolina Department of Veterans' Affairs quarterly reports, detailing how all grant funds were spent to date and detailing progress on achieving the goals as measured by the metrics defined in the grant proposal. I am aware the information provided in my report will be reviewed by the Senate Finance Committee and the House Ways and Means Committee and is subject to audit by the State Auditor. Additionally, I agree to provide the South Carolina Department of Veterans' Affairs additional reports and supporting documents as may be required by the South Carolina Department of Veterans' Affairs.

Signature

Date

Name and Title of Applicant

Amount of Proposal Request

Section Five - Administrative Instructions

Send completed proposals to Sandy Claypoole (sandy.claypoole@scdva.sc.gov) and Jason Fowler (jason.fowler@scdva.sc.gov) no later than the application closing date. If you have not received a confirmation of receipt of your application within 3 business days, contact Sandy at 803-683-1361 or Jason at 803-683-0242.